

**Open Society Scholarship Programs  
2012 CIVIL SERVICE AWARDS—Moldova**

**Application Deadline: December 2, 2011**

- I. Personal Information** - Spell your name *exactly* as it is written on your passport. Please write neatly and accurately.

Family Name: \_\_\_\_\_ Given Name: \_\_\_\_\_

Gender: \_\_\_Female \_\_\_Male

Date of Birth (month/day/year): \_\_\_\_\_ Place of Birth (city / country): \_\_\_\_\_

Country of permanent legal residence: \_\_\_\_\_ Country/-ies of citizenship: \_\_\_\_\_

Have you ever applied for, or do you currently hold, a visa or permanent residency status for either the US or Canada? If so, describe and give expiration date of visa. \_\_\_\_\_  
\_\_\_\_\_

- II. Mailing Address** - All mail will be sent to this address during the competition (Fall 2011/Spring 2012). Include country and city code for phone/fax numbers.

Number and Street: \_\_\_\_\_

City/Region: \_\_\_\_\_ Index: \_\_\_\_\_ Country: \_\_\_\_\_

Home phone: (\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

- III. Permanent Address (if different from above)** - Include country and city code for phone/fax numbers.

Number and Street: \_\_\_\_\_

City/Region: \_\_\_\_\_ Index: \_\_\_\_\_ Country: \_\_\_\_\_

Work phone: (\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

- IV. Current Employer-** Include country and city code for phone/fax numbers.

Current position/job title: \_\_\_\_\_

Place of Employment: \_\_\_\_\_

Number and Street: \_\_\_\_\_

City/Region: \_\_\_\_\_ Index: \_\_\_\_\_ Country: \_\_\_\_\_

Work phone: (\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

- V. Academic Program-** Indicate field/subfield for which you are applying.

Education  
Subfield: \_\_\_\_\_

Environmental Management/Policy  
Subfield: \_\_\_\_\_

Agricultural Management/Policy  
Subfield: \_\_\_\_\_

Public Policy  
Subfield: \_\_\_\_\_

Public Administration/Management  
Subfield: \_\_\_\_\_

Social Policy  
Subfield: \_\_\_\_\_

Development Economics  
Subfield: \_\_\_\_\_

Public Health  
Subfield: \_\_\_\_\_

**VI. Professional Experience** – List your most recent professional experience first. You will have more space on your resume/CV to write about other positions.

Name & Type of Organization (include # of employees)	Job Title & Dates of Employment (and # of people supervised)	Job Responsibilities (and hours worked per week)	Paid or Volunteer

**VII. Education** - List all educational institutions you have attended, beginning with the one attended most recently.  
**Example entry:** *Moldova State University, Chisinau, Moldova / Psychology / BA / 09/98 – 05/02 / 05/02.*

Institution & Location	Major Field of Study (area of specialization)	Degree / Diploma (do not translate, write in Latin letters)	Dates of Study (starting & ending month / year)	Date Diploma Received (or expected)

**VIII. Academic Awards** - List any awards, grants, fellowships, or honors you have received. Include the following information: type of award, granting agency, name of award, year, duration of study, and amount.

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**IX. Research** - List any scholarly or professional research you have done or are currently doing.

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**X. Publications** - List any books, articles, or theses you have published, include title, publisher, place and date.

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**XI. Professional Associations** - List professional associations or other organizations you are involved with.

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**XII. Conferences/Workshops/Trainings**– List events you have attended that are relevant to your professional development and proposed field of study. If you gave a presentation, please write the topic in the last column.

Name of Conference/Workshop	Country	Dates	Participant or Presenter	Presentation Topic

**XIII. Language Ability** - Rate your reading, writing, comprehension and speaking skills in each language you know, include English and your native language. Use the ratings of *Excellent, Good, Fair, or Poor*.

Language	Reading	Writing	Comprehension	Speaking
English				
Native				

**XIV. International Experience** - Please indicate ALL extensive (more than one month) travel, study, or work you have had outside your home country.

Country Visited	Length of Stay	Dates	Purpose of travel

**XV. Essay (letter of intent)** - Write a detailed essay explaining your reasons for applying for an Open Society Scholarship Programs Civil Service Award. Explain how your background, education, and employment since completing secondary school have prepared you to study at the graduate level in North America. What specific area of your chosen academic field most interests you? What efforts have you undertaken to improve your professional qualifications already? Explain what you hope to accomplish during your fellowship and how this experience will help you achieve your professional and personal goals, including what type of work or position you would like to have after completing the program and during the required period of employment. The length of your essay should not exceed three typed pages.

**XVI. Program Administration** - How did you learn about the Program? (for statistical purposes only)

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Ministry/Government announcement | <input type="checkbox"/> Internet          | <input type="checkbox"/> Your university |
| <input type="checkbox"/> Educational Advising Center      | <input type="checkbox"/> Newspaper/Journal | <input type="checkbox"/> Your workplace  |
| <input type="checkbox"/> Soros/Open Society Office        | <input type="checkbox"/> Radio             | <input type="checkbox"/> Other _____     |
| <input type="checkbox"/> Friend                           | <input type="checkbox"/> Television        |  |

Have you applied for other scholarships this year (Open Society Foundations or other)? Yes \_\_\_ No \_\_\_

If so, which program(s)? \_\_\_\_\_

**XVII. Required Order of Attachments** - Please attach the following items to your application in the order given below:

- |   |  |
|---|--|
| 1. Essay  | 5. Certified English translation of transcripts      |
| 2. Resume or Curriculum Vitae (CV), in English          | 6. Official diplomas in original language            |
| 3. Three recommendation letters in sealed envelopes     | 7. Certified English translation of diplomas         |
| 4. Official university transcripts in original language | 8. Photocopy of passport picture page (if available) |

**XVIII. Certification** - I certify that the information given in this application is complete and accurate. I understand that the final approval of my application and my status as a program grantee is dependent on my placement at an appropriate North American host university and on my ability to receive and maintain a U.S. visa or Canadian study permit. I understand that the purpose of the program is to obtain a Master's degree from a North American university in an academic field that will boost my professional development and so that I can apply the knowledge gained in order to contribute to public sector development and reform in my home country. I agree to return to my home country upon completion of the fellowship and fulfill the employment requirement of this fellowship.

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Date: \_\_\_\_\_

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**SUBMIT BY DECEMBER 2, 2011 TO:**

**Educational Advising Center  
16 Pushkin Street  
2012 Chisinau  
MOLDOVA, MD  
Tel: (+373 22) 221 172  
Fax: (+373 22) 221 167  
E-mail: [amuset@eac.md](mailto:amuset@eac.md)  
Website: [www.eac.md](http://www.eac.md)**

**All applicants are required to take the ITP (unofficial) TOEFL immediately after the application deadline on a date to be determined. Costs of the exam are covered by the program.**

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2011 CIVIL SERVICE AWARDS—Moldova**

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**RECOMMENDATION FORM INSTRUCTIONS**

Applicants for Civil Service Awards—Moldova are required to submit three recommendations from professors, employers, supervisors, or lecturers. Your candid, honest responses on the recommendation form provided here will greatly assist in the selection process and help to ensure that successful candidates are placed in programs at host universities that best meet their academic goals.

Please note that universities in North America consider letters of recommendation very seriously in evaluating applications, so please take the time to provide detailed answers. You may continue answers on additional sheets of paper, if more space is needed.

Recommenders should note the following guidelines:

- Recommendations must be *signed* and include the *name, address, and telephone number* of the person providing the recommendation.
- Recommendations written in a language other than English must be accompanied by an English translation. Applicants may not certify their own translations.
- Recommendations from individuals outside academia (employers, etc.) should write or mark “unable to judge” for those questions that relate to purely academic issues.
- When possible, recommendation letters should be returned to the applicant in signed, sealed envelopes in time for the applicant to return them with his/her full application to our offices by program deadline of **December 2, 2011**.
- Recommendations may be completed electronically and submitted to the Center for International Education (CIE) via e-mail or fax in order to meet the deadline, but an original *signed* hardcopy version must be submitted to CIE as soon as feasible for follow-up.
- For an electronic version of this form, or to address any questions or concerns regarding recommendations, please contact program staff.

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Website: [www.eac.md](http://www.eac.md)

We appreciate your taking the time to assist this applicant.



Open Society Scholarship Programs  
2012 CIVIL SERVICE AWARDS—Moldova

RECOMMENDATION

Applicant's Personal Information

Family Name \_\_\_\_\_ Given Name \_\_\_\_\_  
\_\_\_\_\_

Recommendation

To be completed by a lecturer, professor, employer, or supervisor who is familiar with the applicant.

Please complete the following form. Your candid, honest response will assist in selecting successful candidates and placing them in programs that best meet their personal and academic requirements.

Name and Title (please print): \_\_\_\_\_

Academic Affiliation or Place of Employment: \_\_\_\_\_

Work Telephone & E-mail: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

In what capacity, and for how long, have you known the applicant? \_\_\_\_\_  
\_\_\_\_\_

Please list the courses you have taught the applicant, if applicable.

<u>Course</u>	<u>Year</u>	<u>Applicant's Grade</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

Please comment on the applicant's ability to contribute to the development and reform of the public sector in Moldova, specifically as it relates to the applicant's current position and place of employment.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
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\_\_\_\_\_

How do you think the applicant will benefit from studying in a graduate program in the North America?

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**Overall Evaluation**

Compared to other people you have taught or employed, how would you rank the applicant in the following terms? (Circle the best answer.)

<b>Leadership</b>	no basis	poor	average	very good	excellent
<b>Motivation</b>	no basis	poor	average	very good	excellent
<b>Creative/Independent thinking</b>	no basis	poor	average	very good	excellent
<b>Effective communication skills</b>	no basis	poor	average	very good	excellent
<b>English language skills</b>	no basis	poor	average	very good	excellent
<b>Respect for others</b>	no basis	poor	average	very good	excellent
<b>Academic success</b>	no basis	poor	average	very good	excellent

**Overall, how would you rate this applicant?**

no basis      poor      average      very good      excellent      One of the top students/employees I have encountered

**If you have completed recommendation forms for other applicants for Civil Service Awards, how does this applicant compare to them?**

no basis      poor      average      very good      excellent      One of the top students/employees I have encountered

Please use this space for any additional comments you would like to make about the applicant and add additional pages, if desired.

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Signature: \_\_\_\_\_ Date: \_\_\_\_\_

In what capacity, and for how long, have you known the applicant? \_\_\_\_\_  
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<u>Course</u>	<u>Year</u>	<u>Applicant's Grade</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

Please comment on the applicant's ability to contribute to the development and reform of the public sector in Moldova, specifically as it relates to the applicant's current position and place of employment.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

How do you think the applicant will benefit from studying in a graduate program in the North America?

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\_\_\_\_\_

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Course

Year

Applicant's Grade

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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\_\_\_\_\_

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\_\_\_\_\_

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\_\_\_\_\_

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